

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN
RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING
EXTENSION /UPGRADATION OF AFFILIATION WITH THE CENTRAL BOARD OF
SECONDARY EDUCATION**

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and
Security of Children in Schools developed by NCPCR and the National Building Code)

PART-A

(this part is to be filled-up by the school and to be produced before the District Education Officer
along with all supporting documents and certificates in original)

GENERAL INFORMATION

1	Affiliation Number allotted by CBSE to the school	531025
2	Name of the School as per affiliation letter of CBSE:	H.M. SR. SEC. SCHOOL COPY ATTACHED ANNEXURE-A
3	Address of the School:	SHEETLA COLONY GURUGRAM
4	Standard /level/class upto which the school is running:	SENIOR SECONDARY
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition /U-Dise same exactly the same:	YES COPY ATTACHED ANNEXURE - B
6	U-DISE code allotted to the school:	06180101913
7	Name and address of the Trust/Society/Company(Under section-8)running the School as on date:	CHILDREN WELFARE EDUCATIONAL & SOCIAL WELFARE SOCIETY, RAJIV NAGAR, GURGAON COPY ATTACHED ANNEXURE-C
8	Is the Trust /Society/Company duly registered with the competent registering authority and the registration is valid as on date?	YES
9	Purpose of present application:	EXTENSION OF PROVISIONAL AFFILIATION UPTO SENIOR SECONDARY
10	Location of School	SCHOOL LOCATED IN WITHIN THE LIMITS OF MUNICIPAL AUTHORITY OF GURUGRAM CITY OF NATIONAL CAPITAL REGION


(Signature of Principal)

Principal
H.M. Sr. Secondary School
Sheetla Colony, Gurugram
Affiliated to CBSE # 531025


(Signature of D.E.O.)

District Education Officer
Gurugram

14/03/19

10	Has the school obtained Recognition Certificate from the State Government from class-1 to 12th.	YES COPY ATTACHED ANNEXURE- B
11	Number of Recognition Certificate from class-1 to 12 th and date of issue:	YES G-1/2011/311-16 DT. 24-01-2011
12	Is the School affiliated to any other board besides CBSE for Class-X or XII examination?	NO
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
13	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES
14	Are both the school and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES
15	Total area (in square meters) in respect of 13 and 14 above on which the school is situated:	4242 SQ.MTRS.
16	The land is in the possession of the school /Trust/Society/Company legally by way of :	YES, LEASE DEED COPY ATTACHED ANNEXURE-D
17	Name of the Owner/Lessee of the land in respect of point-14 above:	CHILDREN WELFARE EDUCATIONAL & SOCIAL WELFARE SOCIETY, RAJIV NAGAR, GURGAON
18	In case the land is in the possession of the society/school by way of lease as per State Government Norms, the period of the lease:	YES LEASE DEED FOR THE PERIOD OF THIRTY YEARS
19	Is any public road, canal or thorough-fare, HT line etc. Passing through the land in respect of point -16 above?	NO
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
20	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES COPY ATTACHED ANNEXURE-E
20(a)	If yes the date of last inspection :	19-01-2019
21	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	APPLIED FOR COPY ATTACHED ANNEXURE-F
21(a)	If yes the date of last inspection:	-
22	Has the school been inspected by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES COPY ATTACHED ANNEXURE-G
22(a)	If yes the date of last inspection:	19-02-2019


(Signature of Principal)

Principal
H. M. Senior Secondary School
Sheetla Colony, Gurugram
Affiliated to CBSE # 531025


District Education Officer
Gurugram 17/3/19
(Signature of D.E.O.)

INFORMATIVE REGARDING THE STAFF

23	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES COPY ATTACHED ANNEXURE-H
24	Is the school paying salary to the teachers and other employee as per the norms of the appropriate Government?	YES COPY ATTACHED ANNEXURE-J
25	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES COPY ATTACHED ANNEXURE-K
26	Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government?	YES



Chairman
Children Welfare & Educational
Social Welfare Society
Rajiv Nagar, Gurugram



Principal
H. M. Senior Secondary School
Sheetla Colony, Gurugram
Affiliated to CBSE # 531025

0174PART-B

(this part is to be filled –up by the District Education Officer after verifying all supporting documents and certificate ,in original and visiting the school)

File No.....E-4/2019/195.....

Date of Issuance.....14/03/2019.....

1

This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.

2

Is the school recommended for extension/upgradation of affiliation?

yes


District Education Officer

(Name and Stamp of Issuing D.E.O.)

DISTRICT EDUCATION OFFICER/EQUIVALENT OFFICER
FROM EDUCATION ADMINISTRATION AT DISTRICT LEVEL
NAME OF DISTRICT

Counter Signature

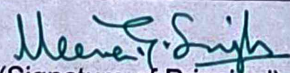
(Name, Designation and Stamp)

DISTRICT COLLECTOR/ DEPUTY COMMISSIONER

(or his authorized representative*)

NAME OF DISTRICT

(* Not Below the rank of a Group-A Gazetted Officer)


(Signature of Principal)

Principal
H. M. Senior Secondary School
Sheetla Colony, Gurugram
Affiliated to CBSE # 531025


(Signature of D.E.O.)

District Education Officer

Gurugram 14/03/19